



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting of Council on Tuesday, March 18, 2025 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, SK.

Call to order

9:15 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt. Administrator Sandi Silvernagle, Foreman Darren Comstock.

Adoption of Agenda

Resolution No. 040-2025

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for March 18, 2025 be adopted as presented with the additions of the following:

New Business - Subdivision Approvals - Two

Carried

Adoption of Minutes

Resolution No. 041-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that the minutes of the Regular Meeting of Council held February 19, 2025 be accepted as presented.

Carried

Public Meeting - Discretionary Use Development Application - Subdivision

Resolution No. 042-2025

Moved by Councillor Brian Watson

Resolved that the Council meeting be suspended to open a Public Hearing on the proposed Discretionary Use Development Applications – Subdivision for SW 04-35-13 W3 submitted by Shelley Silvernagle and for NW 03-35-13 W3 submitted by Shelley Silvernagle at 9:30 a.m.

Carried

The Public Hearing was held from 9:30 a.m. until 9:45 a.m. with no one in attendance.

Resume Regular Meeting of Council at 9:45 a.m.

Bank Reconciliation and Financial Statement

Resolution No. 043-2025

Moved by Councillor Dale Thomson

Resolved that the February 2025 Bank Reconciliation and March 2025 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 044-2025

Moved by Councillor Brad Poletz

Resolved payments for cheques # 3175-3198, online payments, online utility payments, Mastercard, monthly remittances and February payroll in the amount of \$119,237.61 be approved.

Carried

Reports

Division 1 – Councillor Poletz – that Division 1's verbal report for March 2025 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's verbal report for March 2025 be accepted as presented.

Division 3 – Councillor Thomson - that Division 3's verbal report for March 2025 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's verbal report for March 2025 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5's verbal report for March 2025 be accepted as presented.

Division 6 – Councillor Watson - that Division 6's verbal report for March 2025 be accepted as presented.

That Reeve Jeanne Marie de Moissac's verbal report for March 2025 be accepted as presented.

That Foreman Darren Comstock's verbal report for March 2025 be accepted as presented.

That Administrator Sandi Silvernagle's verbal report for March 2025 be accepted as presented.

Handwritten initials: M and B

Correspondence

Resolution No. 045-2025

Moved by Councillor Brad Poletz

Resolved that the following correspondence be accepted for Council's information and filed:

Biggar School of Dance - Thank You
Ministry of Highways - Follow up from January Meeting
Town of Biggar - Discretionary Use Application
Town of Biggar - Community Builders Workshop
Evolution Training - Information Package

Carried

New Business

Foreman Darren Comstock left the meeting at 10:47 a.m.

HIRING OF EQUIPMENT OPERATORS

Resolution No. 046-2025

Moved by Councillor Brian Watson

Resolved that Council hereby approves the hiring of James Rodh at Level 5, Lane Tipton at Level 5, Megan Beel at Level 3 and Lara McCarty at Level 4 as per 2025 salary grid, as equipment operators with a tentative start date of April.

Carried

RED, WHITE & GOLD SPONSORSHIP

Resolution No. 047-2025

Moved by Councillor Greg Mundt

Resolved that the Council approves sponsoring the Biggar Rec Valley Red, White and Gold event Platinum package for \$700.00

Carried

AGRICULTURE IN THE CLASSROOM

Resolution No. 048-2025

Moved by Councillor Mark Sagon

Resolved that Council approves the contribution of \$500.00 to Agriculture in the Classroom.

Carried

PURCHASE CULVERT MARKERS

Resolution No. 049-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the purchase of 50 culvert markers at \$24.80 each plus applicable taxes.

Carried

SPRINGWATER LOTS

Resolution No. 050-2025

Moved by Councillor Dale Thomson

Resolved that Council hereby approves selling Lots 15 and 16 in Springwater to Brad Chanin for \$400.00.

Carried

CONTRACT AGREEMENT WITH FOREMAN

Resolution No. 051-2025

Moved by Councillor Melanie Peiffer

Resolved that Council approves the new contract agreement with Foreman Darren Comstock from April 1 to October 31, 2025.

Carried

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - First Reading:

Resolution No. 052-2025

Moved by Councillor Brad Poletz

Resolved that council approves the first reading of Bylaw 1-2025 being a bylaw Respecting Buildings.

Carried

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Second Reading:

Resolution No. 053-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that council approves the second reading of Bylaw 1-2025, being a bylaw Respecting Buildings.

Carried

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Consider for Third and Final Reading:

Resolution No. 054-2025

Moved by Councillor Melanie Peiffer

Resolved that council consider Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried Unanimously

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Third and Final Reading:

Resolution No. 055-2025

Moved by Councillor Dale Thomson

Resolved that council approves Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried

DISCRETIONARY DEVELOPMENT APPROVAL

Resolution No. 056-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby advise Community Planning that Council has approved the discretionary use application to subdivide 10 acres from the existing parcel on land legally described as the SW 4-35-13 W3rd as submitted by Shelley Silvernagle.

Carried

DISCRETIONARY DEVELOPMENT APPROVAL

Resolution No. 057-2025

Moved by Councillor Dale Thomson

Resolved that Council hereby advise Community Planning that Council has approved the discretionary use application to subdivide 10 acres from the existing parcel on land legally described as the NW 3-35-13 W3rd as submitted by Shelley Silvernagle.

Carried

PER DIEMS APPROVED

Resolution No. 058-2025

Moved by Councillor Melanie Peiffer

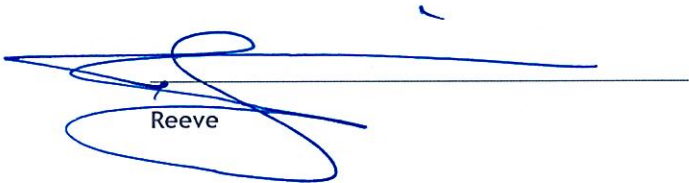
Resolved that Council approves the per diems in the amount of \$5285.20 before deductions.

Carried

Meeting adjourned at 2:30 p.m.



Administrator



Reeve