



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its **Regular Meeting of Council** on Wednesday, February 19, 2025 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, SK.

Call to order

9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt. Administrator Sandi Silvernagle, Assistant Administrator Maria Danychuk, Foreman Darren Comstock.

Absent: Councillor Brad Poletz, Councillor Brian Watson.

Adoption of Agenda

Resolution No. 024-2025

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for February 19, 2025 be adopted as presented with the additions of the following:

New Business - Farm in the Dell – Purchase of right-of-way from the Town of Biggar

Carried

Adoption of Minutes

Resolution No. 025-2025

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the Regular Meeting of Council held January 21, 2025 be accepted as presented.

Carried

Bank Reconciliation and Financial Statement

Resolution No. 026-2025

Moved by Councillor Dale Thomson

Resolved that the January 2025 Bank Reconciliation and January 2025 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 027-2025

Moved by Councillor Greg Mundt

Resolved payments for cheques # 3140-3170, online payments, online utility payments, Mastercard, monthly remittances and December payroll in the amount of \$ 138,450.83 be approved.

Carried

Reports

Division 1 – Councillor Poletz – absent.

Division 2 – Councillor Peiffer – that Division 2's verbal report for February 2025 be accepted as presented.

Division 3 – Councillor Thomson – that Division 3's verbal report for February 2025 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's verbal report for February 2025 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5's verbal report for February 2025 be accepted as presented.

Division 6 – Councillor Brian Watson – absent.

That Reeve Jeanne Marie de Moissac's verbal report for February 2025 be accepted as presented.

That Foreman Darren Comstock's verbal report for February 2025 be accepted as presented.

That Administrator Sandi Silvernagle's verbal report for February 2025 be accepted as presented.

Correspondence

Resolution No. 028-2025

Moved by Councillor Dale Thomson

Resolved that the following correspondence be accepted for Council's information and filed:

iHunter 2024 Sales Report & Payment

SAMA AGM – Notice of Meeting 2025

Introducing the Saskatchewan Investment Readiness Initiative

RM of Biggar Library 2024

Carried

Ministers Order Consultation Document has been tabled to the Regular Meeting of Council March 18, 2025.

New Business

Foreman Darren Comstock left the meeting at 11:08 a.m. upon discussion of the Foreman Wage.
Foreman Darren Comstock returned to the meeting at 11:27 a.m.
Councillor Dale Thomson left the meeting at 11:29 a.m.

BIGGAR TOWN & COUNTRY FAIR DAYS - SPONSORSHIP REQUEST

Resolution No. 029-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby agrees to donate \$500.00 to the Town & Country Fair Days happening June 13,14 15, 2025.

Carried

PURCHASE OF NEW OFFICE PHOTOCOPIER

Resolution No. 030-2025

Moved by Councillor Greg Mundt

Resolved that the Council approves the purchase of the Toshiba e-Studio 2525AC as per quote 1367-501-00002184 for the amount of \$4,761.64.

Carried

BIGGAR MUSEUM & GALLERY - ANNUAL OPERATIONAL FUNDING REQUEST

Resolution No. 031-2025

Moved by Councillor Greg Mundt

Resolved that Council approves the Biggar Museum & Gallery's annual operational funding request of \$1,000.00.

Carried

SAFETY DEPOSIT BOX SIGNING AUTHORITY

Resolution No. 032-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves the request from Administration to grant Maria Danychuk signing authority for the Safety Deposit Box and to remove Charissa Redlich.

Carried

BIGGAR AND DISTRICT FAMILY CENTRE - SPONSORSHIP REQUEST

Resolution No. 033-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves a donation to the Biggar and District Family Centre in the amount of \$500.00.

Carried

BUILDTECH CONSULTING & INSPECTIONS INC. - 2025 BUILDING OFFICIAL APPOINTMENT

Resolution No. 034-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby appoints the following BuildTECH Consulting & Inspections Inc. employees or contractors as the municipality's building officials for the year 2025:

<u>Inspector Name</u>	<u>Class</u>	<u>License #</u>
Chris Gates	BOL-3	BOL105
Ryan Shepherd	BOL-3	BOL360
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-2R	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Janelle Cox	BOL-1	BOL696
Dwayne Williams	BOL-2	BOL122
Rashel Gervais	BOL-3	BOL307

Carried

BIGGAR LIONEL A. JONES LIBRARY

Resolution No. 035-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby approves the Biggar Library Board's conditional grant request of \$7,500.00 for 2025.

Carried

WSP AGREEMENT - FARM IN THE DELL

Resolution No. 036-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby agrees to enter into the Consultant Agreement presented with WSP to complete environmental services to support regulatory compliance for the road reconstruction project located along the east edge of 05-36-14 W3M and the west edge of 04-36-14 W3M at a cost of \$11,385.00 and advises Administration to sign this agreement.

Carried

PURCHASE OF RIGHT-OF-WAY - FARM IN THE DELL

Resolution No. 037-2025

Moved by Councillor Mark Sagon

Resolved that Council hereby approves Administration to create and send an Offer to Purchase to the Town of Biggar for 2.623 acres of the right-of-way for a road rebuild of .875 km located on Legal Description SE ¼ 5-36-145 W3rd and NE ¼ 5-36-14 W3rd for the amount of \$2,729.00.

Carried

PER DIEMS APPROVED

Resolution No. 038-2025

Moved by Councillor Melanie Peiffer

Resolved that Council approves the per diems in the amount of \$ 1,610.20.

Carried

ADJOURNMENT

Resolution No. 039-2025

Moved by Councillor Greg Mundt

Resolved that the meeting be adjourned at 12:59 p.m.

Carried



Administrator


Reeve