



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its regular meeting on **Tuesday, November 15, 2022 at 9 a.m.** in the council chambers at Biggar, Sk.

Call to order

9:00 a.m. Reeve de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Mark Sagon, Brian Watson, Melanie Peiffer, Dale Thomson and Greg Mundt, Brad Poletz. Administrator Sandi Silvernagle, Foreman Derek Custer.

Adoption of Agenda

Resolution No. 146-2022

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for November 15, 2022, be adopted as presented.

Carried

The council acknowledged the Statement of Results from the November 9, 2022 election for Divisions 2, 4 and 6. Councillors Melanie Peiffer, Division 2; Mark Sagon, Division 4 and Brian Watson, Division 6 reviewed and signed their Oath - Member of Council.

Adoption of Minutes

Resolution No. 147-2022

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the regular meeting of council held October 18th, 2022, be received and filed as information.

Carried

Bank Reconciliation and Financial Statement

Resolution No. 148-2022

Moved by Councillor Greg Mundt

Resolved that the October 2022 Bank Reconciliation and November 2022 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 149-2022

Moved by Councillor Brad Poletz

Resolved payments for cheques #2144-2173, online payments, online utility payments, Mastercard, monthly remittances and October payroll be approved for an amount of \$158,131.88.

Carried

New Business

MOTION TO PURCHASE GIFT FOR COUNCILLOR DANYCHUK

Resolution No. 150-2022

Moved by Councillor Greg Mundt

Resolved to purchase a clock as gift and thank you card for his public service to the RM from 2000-2022 as a Councillor for Division 2.

Carried

PUBLIC MEETING - DISCRETIONARY USE DEVELOPMENT - REDLICK SUBDIVISION

Resolution No. 151-2022

Moved by Councillor Dale Thomson

Resolved that the Council meeting be suspended to open a Public Hearing on the proposed Discretionary Use Development - Subdivision Application by Marvin and Charla Redlick on the SW 18-36-14 W3rd at 9:30 a.m.

Carried

The Public Hearing was held from 9:30 - 9:40 a.m. with no one in attendance.

RESUME REGULAR MEETING

Resolution No. 152-2022

Moved by Councillor Brad Poletz

That the Public Hearing be closed and the Council meeting resume at 9:40 a.m.

Carried

DISCRETIONARY DEVELOPMENT APPLICATION - REDLICK SUBDIVISION

Resolution No. 153-2022

Moved by Councillor Dale Thomson

Resolved that council approves the Discretionary Development Subdivision application on the SW 18-36-14 W3rd from Marvin and Charla Redlick.

Carried

BOARD OF REVISION AND DEVELOPMENT APPEALS BOARD APPOINTMENT

Resolution No. 154-2022

Moved by Councillor Mark Sagon

BOARD OF REVISION

- That the RM OF BIGGAR #347 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.
- The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
- That the RM OF BIGGAR #347 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

DEVELOPMENT APPEALS BOARD

- That the RM OF BIGGAR #347 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.
- The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
- That the RM OF BIGGAR #347 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Delegate

Lorraine Heather appointed representative for the Local Library attended the meeting at 10:30 a.m. Lorraine Heather gave a report on the activities that the library has been engaged in over the past year and new incentives that they are developing. The library is busy and offers different activities for all ages.

Lorraine Heather left meeting at 10:50 a.m.

Reports

Foreman Derek Custer attended meeting at 10 a.m. and reported on construction/maintenance jobs completed and work that can be done as weather permits.

Division 1 - Councillor Poletz - Access to Brad May property to be completed this year

Division 2 - Councillor Peiffer - no issues

Division 3 - Councillor Thomson - no issues

Division 4 - Councillor Mark Sagon - review the Texas Gate policy, need to revise Texas Gate that Thorson had installed to allow access with equipment and grade the ridge that is there also. Signage also needed on road accessing Centre Road.

Division 5 - Councillor Mundt - no issues

Division 6 - Councillor Watson - no issues, trees to be removed

Reeve de Moissac reported on the Health District meeting every 2 weeks, letter of support for Farm in the Dell, attended Throne Speech in Regina.

PURCHASE A D7 DOZER

Resolution No. 155-2022

Moved by Reeve Jeanne Marie de Moissac

Resolved to approve the purchase of a D7 dozer for a maximum amount of \$300,000.00. Foreman Custer and Councillor Mundt are authorized to find a dozer that is suitable.

Carried

PURCHASE ASUS DESKTOP COMPUTERS

Resolution No. 156-2022

Moved by Councillor Brian Watson

Resolved to approve the purchase of three ASUS desktop computers and one laptop from Munisoft, with installation for \$7,943 including taxes.

Carried

TRAILER FOR HAY RIDES AT FESTIVAL OF LIGHTS CELEBRATION

Resolution No. 157-2022

Moved by Councillor Brad Poletz

Resolved to approve the Biggar Museum and Gallery using the RM trailer for hayrides at the Annual Festival of Lights celebration on Friday, November 25, 2022.

Carried

CASH VALUE FOR 2000 FORD F-250 SUPER DUTY

Resolution No. 158-2022

Moved by Councillor Mark Sagon

Resolved to accept the cash value of \$4,500.00 less \$700.00 deductible from SGI for the 2000 Ford F 250 Super Duty 4 WD VIN 1FTNF21L2YED62256 that was stolen from the RM compound and recovered on September 29, 2022.

Carried

APPROACH WIDENING APPLICATION - MARK SAGON

Resolution No. 159-2022

Moved by Councillor Brad Poletz

Resolved to approve the approach widening application for the approach on NE 20-37-13 W3rd with the approach to be no wider than 40 ft.

Carried

MUNICIPAL REVENUE SHARING GRANT - DECLARATION OF ELIGIBILITY

Resolution No. 160-2022

Moved by Councillor Greg Mundt

The Council of the Rural Municipality of Biggar No. 347 confirms that the municipality meets the following requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations
- The Rural Municipality of Biggar No. 347 does not operate a Municipal Waterworks system
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedure Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government of Relations.

Carried

QUOTE ACCEPTED FROM PRICE WATERHOUSE COOPER FOR 2022 ANNUAL AUDIT

Resolution No. 161-2022

Moved by Reeve Jeanne Marie de Moissac

Resolved to approve the quote submitted by Price Waterhouse Cooper (PWC) of \$17,000.00 for the 2022 annual audit.

Carried

EMPLOYEE CHRISTMAS GIFTS

Resolution No. 162-2022

Moved by Councillor Melanie Peiffer

Resolved to approve the annual Christmas gift of \$100.00 to each employee at the RM of Biggar.

Carried

SUPPORT FOR THE MONARCH 4-H CLUB

Resolution No. 163-2022

Moved by Reeve Jeanne Marie de Moissac

Resolved that the RM of Biggar will fund \$500.00 to the Monarch 4-H Club for supporting clinics, and educational learning.

Carried

PROPOSAL FOR ENVIRONMENTAL SERVICES FOR BRIDGE TO CULVERT REPLACEMENT

Resolution No. 164-2022

Moved by Councillor Brian Watson

Resolved to approve the workplan from the WSP Environment Team to complete the environmental services for the proposed Palo bridge to culvert replacement project at an estimated cost of \$11,638.00.

Carried

APPROVE PER DIEMS

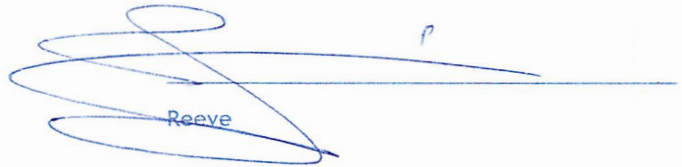
Resolution No. 165-2022

Moved by Councillor Greg Mundt

Resolved that per diems in the amount of \$3,603.12 are approved.



Administrator



Reeve

Adjournment: 2:25 p.m.